

# MID-AMERICA MUSIC FESTIVAL VENDOR AGREEMENT

## August 5 – 7, 2022

**Black Silo Winery, 4030 E. 10<sup>th</sup> St., Trenton, Mo 64683**

*This agreement is by and between Food Truck/Booth Vendor and Black Silo Foundation for the 2022 Mid America Music Festival presented by CFM Insurance.*

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Owner Name \_\_\_\_\_

Business Name *(as it should appear on promotional materials)* \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone (Day) \_\_\_\_\_ Phone(Evening) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Website \_\_\_\_\_

Emergency Contact \_\_\_\_\_

Emergency Contact Phone \_\_\_\_\_

### **VENDOR FEE**

**Check Box that applies to your vendor space**

**\$400 (includes electricity)**

**\$325 (no electricity)**

*(Includes vendor space for 2-day event, access to water, access to electricity (with additional fee) and 4-Two Day Passes to festival (festival tickets valued \$384)*

- Vendors will receive 4 vendor staff passes & 2 parking passes*
- Vendors must provide their table, and chairs*
- Vendors keep 100% of profits made at event*
- Vendors agree to sell no drinks (all Water, Tea, Soda, Energy Drinks will be sold at our charity tent and 100% of all non-alcoholic sales will be given back to participating charities. Festival is supporting Bright Futures Chillicothe, Camp Rainbow, Green Hills Animal Shelter and Main Street Trenton*
- The four, 2-Day Passes may be given to friends and family or used as promotional items on Vendor's social media outlets, website, etc.*
- Vendors agree to promote festival on their social media sites, email, etc. and share festival approved flyers to help market vendors participation at our event.*

Food Truck-Trailer/Tent Dimensions: (W) \_\_\_\_\_ ft x (L) \_\_\_\_\_ ft

\*Non-Food Vendor maximum space is approx. 20 x 20, minimum 10 x 10

\*Larger space maybe requested in advance.

\*Vendors should have a 75ft extension cord on hand, if not, one can be made for each vendor at cost.

Detailed description of items for sale available

\*Food Vendors please complete the detailed chart on page 6.

\*Non-Food Vendors, please list items that will be for sale and provide a price range for items below.

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**NOTE:** Image of booth set up that includes image of food truck and/or items for sale must be emailed with application to Jenn Hottes at midamericamusicfestival@gmail.com. *Supported image types: JPG & PDF*

**Food Truck/Booth Vendor will comply to the following:**

- Provide a quality product and a food truck/booth that is staffed by clean, professional and courteous personnel.
- Comply with all health and fire permits, where applicable, at own expense.
- Responsible for keeping vendor area attractive before, during and after the festival.
- Responsible for collecting and reporting all Missouri sales tax.
- Vendors must comply with all Missouri health regulations.
- Vendors must bring their driver's license as proof of identification.
- Assure that grease and abrasives will not be disposed of on event property except in designated garbage dumpsters.
- Assure that all product has prices and includes sales tax; all prices must be posted and will be visible to the public in signage that is professional in appearance and size.
- Assure that food truck / booth will be staffed and open the entire length of the festival.
- Vendor and their employees shall use every measure to protect festival site from all damages. Vendor shall be responsible for damage caused by him or her to buildings and grounds.
- Vendor will remove all trash in immediate vendor area during set up and breakdown. Trash receptacles in food area **cannot** be used for discarding food, grease or other waste materials. Garbage dumpsters are provided for your use. No trash is allowed to be left in food area or booth area after breakdown.
- Vendors agree to sell no drinks (all Water, Tea, Soda, Energy Drinks will be sold at our charity tent and 100% of all non-alcoholic sales will be given back to participating charities. Festival is supporting Bright Futures Chillicothe, Camp Rainbow, Green Hills Animal Shelter and Main Street Trenton
- Vendors must provide their own ice, if needed.

- Set up begins at **10 am** on Friday, August 5.

**Food items must be available from 2:30 pm to 11:00 pm on Friday, August 5 and 12:00 pm to 11:00 pm on Saturday, August 6.** Breakdown and removal of food trucks / booth vendors must be completed by 4:00 pm Sunday, August 7.

***\*Thursday set-up arrangements may be made by contacting Jenn Hottes at [midamericamusicfestival@gmail.com](mailto:midamericamusicfestival@gmail.com)***

- Plastic gloves shall be worn by all persons handling food. No contact with money shall be allowed by persons handling food.

#### **• BEVERAGE REQUIREMENTS:**

- **Vendors agree to sell no drinks (all Water, Tea, Soda, Energy Drinks will be sold at our charity tent and 100% of all non-alcoholic sales will be given back to participating charities. Festival is supporting Bright Futures Chillicothe, Camp Rainbow, Green Hills Animal Shelter and Main Street Trenton.**
  - **If you have a non-alcoholic beverage question, please contact Andrea McKown at [andreamckown@gmail.com](mailto:andreamckown@gmail.com)**
- **MAMF is an exclusive Coca-Cola provider, all non-alcoholic drinks the festival team sells on our property will be a Coca-Cola product.**

- In order to ensure a variety of food offerings, and reduce duplication, VENDORS MAY SELL UP TO 10 MENU ITEMS AND NOT MORE.

- All appropriate Fire Extinguisher equipment must be on site at your booth the entire time period of event.

#### **• Payment is due upon signing of this agreement.**

**Make check payable to: Black Silo Foundation.** All fees are non-refundable.  
(Alternative payment schedule may be requested by food vendor)

**\*\*Please note, that if you are nonprofit organization there is a discounted Vendor fee of \$75. Non-profit organizations must include their 501 (c)3 Letter to show proof of nonprofit status.**

#### **POWER**

- Vendors must pay \$400 to have access to power. Questions related to Power should be emailed to [MidAmericaMusicFestival@gmail.com](mailto:MidAmericaMusicFestival@gmail.com) or call 660-960-0011.

• Electricity Available: (2) 50amp, (5) 30amp and (8) 110 outlets. Vendors using 30 amps must bring a 30 amp RV adaptor to the event. Failure to bring an adaptor will cause you to be without electric service and unable to participate in the event. 220 volt outlets are not available and cannot be split off to two 110 outlets. Questions related to Power should be emailed to [MidAmericaMusicFestival@gmail.com](mailto:MidAmericaMusicFestival@gmail.com) or call 660-960-0011.

- Vendors must provide their own electrical cords and must ensure that these chords are no shorter than 100 foot in total length (1 – 100' chord or 2 – 50' chords), adequately rated (12 gauge for 20 amp outlet/10 gauge for 30 amp outlet) and UL approved for outdoor use. Frayed, spliced or damaged cords will not be allowed. Vendors are responsible for either taping or matting electrical cords.

**CHECK-IN, SET-UP AND BREAK-DOWN**

- All vendors must check-in at the Ticket Booth. Vendor Staff will be required to wear Vendor Armband at all times.
- Vendors must limit themselves to one vehicle within the event site, unload the equipment/product and remove the vehicle prior to set-up.
- Exhibits must be open and staffed for the entire duration of the event.

**ADDITIONAL GUIDELINES:**

- Small radios are allowed. Amplification equipment is NOT permitted.
- Vendors are prohibited from having animals within the confines of the event, except for legitimate service animals as authorized by State Statute and ADA standards.
- “Pushing” sales to passing customers is prohibited.

**CANCELLATIONS**

The music festival will be held, rain or shine.

THE VENDOR CERTIFIES THAT THE INFORMATION ON THE VENDOR CONTRACT IS A CORRECT DEPICTION OF THE SERVICES AND PRODUCTS TO BE PROVIDED BY THE VENDOR AT THE EVENT. THE VENDOR UNDERSTANDS THAT FAILURE TO FOLLOW VENDOR PERMIT TERMS AS DESCRIBED AND STIPULATED HEREIN WILL RESULT IN INELIGIBILITY FOR THIS AND FUTURE EVENTS. THE VENDOR FURTHER AGREES TO ABIDE BY ALL TERMS OF THE VENDOR PERMIT FOR THIS EVENT AND TO HOLD HARMLESS AND INDEMNIFY THE CITY OF TRENTON AGAINST ANY CLAIMS ARISING BY VIRTUE OF THEIR OCCUPANCY OF VENDOR SPACE AND PARTICIPATION IN THIS EVENT.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Printed Owner Name

\_\_\_\_\_  
Vendor Business Name (please print)

**Payment is due upon signing of this agreement. Make check payable to:  
BLACK SILO FOUNDATION**

- *All fees are non-refundable.  
(Alternative payment schedule may be requested by food vendor)*
- **As a 501 (c)3 nonprofit your Vendor Sponsorship is Tax Deductible.**
- *A certificate of donation may be readily available upon request by emailing  
midamericamusicfestival@gmail.com*

**#MUSICWITHAMISSION**

- **To boost the economic development of host town, Trenton, Mo and the surrounding northern Missouri rural communities.**
- **To raise essential funds for charities that benefit children, youth and families, healthcare, education. veteran affairs or animals in rural northern Missouri communities, including charities that serve Grundy, Livingston, Linn, Sullivan, Putnam, Mercer, Harrison, Daviess or Caldwell Counties. The 2020 festival will support Camp Rainbow, Green Hills Animal Shelter and North Central Missouri Children’s Advocacy Center**
- **To provide patrons an incredible music experience every summer.**

**Total fee enclosed: \$ \_\_\_\_\_**

**(Vendor Fee \$400, with electricity or \$325 with no electricity)**

Please indicate your payment type and complete the necessary fields:

A. Check # \_\_\_\_\_

B. Money Order or Cashier's Check # \_\_\_\_\_

**VENDOR SPECIAL REQUESTS**

FOR OFFICE USE ONLY

Postmark Date \_\_\_\_\_ Check # \_\_\_\_\_

**GENERAL RELEASE**

The undersigned, individually and/or on behalf of the Company/Organization does hereby discharge, release, indemnify and hold harmless Mid-America Music Festival and Black Silo Winery, its employees, agents and officers, and all other sponsoring organizations from any and all manner of actions, suit, damages or claims whatsoever arising from any loss or damage to the person or property of the undersigned and the undersigned's employees, volunteers, representatives or agents while in possession of Vendor space or participating in the Mid-America Music Festival. I understand that my vendor fee shall not be refunded if all or part of the event is cancelled, including but not limited to inclement weather or acts of nature.

**I HAVE READ ALL THE RULES PERTAINING TO THIS CONTRACT AND AGREE TO ABIDE BY THEM.**

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE CONTACT BLACK SILO WINERY WITH ANY QUESTIONS AND RETURN COMPLETED CONTRACTS TO OUR OFFICE:**

Black Silo Winery  
660-357-2208 | Email: [midamericamusicfestival@gmail.com](mailto:midamericamusicfestival@gmail.com)  
Mailing Address:  
4030 E. 10<sup>th</sup> Street, Trenton, MO 64683

**FOOD VENDORS:**

**PROVIDE A DETAILED LIST OF ITEMS PROPOSED FOR SALE.**

*\*Food vendors are limited to 10 items; you can utilize the remaining 4 spaces to enumerate additional food options in case one or more of your food items are denied. You must include the price per serving for ALL items.*

ITEM	DESCRIPTION (if needed)	PRICE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		